

Manual for Thesis work and Independent Research

Introduction

All Post-graduate Studies focus on providing learners with in-dept knowledge and can be process studies into a new body of knowledge, which is a study that is very different from a bachelor's degree. It is beneficial to students and society. Therefore, postgraduate programs require students to conduct research and present a research report in the form of a Thesis or independent study, or in other names such as "Dissertation and Thesis"

Thesis written or literary that is different from other academic writings in that is systematic and has universal writing style. For this reason, Thesis manuals and independent research are required to be strictly adhered to by students in both print and citations.

Meaning, Importance and Objective of Thesis

1. Meaning of Thesis

Thesis means academic results that students research systematically according to research methodology that is complete and accurate and use a research model or complex statistical methods to prove a hypothesis or research problem and discover new knowledge that is useful for academic or professional development in the field of study, which student must compile and present their work as part of the completion of a Master's degree studies in Type A2 development by Doctoral's degree studies are conducted in the same academic way that is known as a "Dissertation"

Independent Study

Independent means study means academic results in which students use research method that are completely correct. It is a process of studying a problem or situation. Study the simple case, test simple theory or solve professional problem which student must compile and present Thesis work as part of the completion of the Master's degree studies in plan B.

The difference in Thesis title is related to the number of credits and course work according to the course structure as follows;

1.1 Master degree curriculum plan A is a research – based study plan with a Thesis as follows;

1.1.1 Plan A Type A1 complete only Thesis which is equivalent is at least 36 credits.

1.1.2 Plan A Type A2 complete only Thesis which is a equivalent at least 12 credits and study in subjects concerned to at least 12 credits.

1.2 Master degree curriculum plan B is a research - based study on subjects and independent studies at least 3 credits and not more than 6 credits.

1.3 Doctoral degree curriculum plan B is a research – based study emphasis on research work. Student who have completed a Master degree, Thesis must not be less than 48 credits (Type 1.1) and applicants who have completed a bachelor's degree must have Thesis not less than 72 credits (Type 1.2)

1.4 Doctoral degree curriculum Type 2 is a plan to emphasis on research work and study additional subject by student who graduated Master degree should take Thesis work not less than 36 credits and study more on subjects not less than 12 credits (Type 2.1) and applicants who graduated with bachelor's degree should take a Thesis at least 48 credits and study more on subject not less than 24 credits (Type 2.2)

2. Importance of Thesis

2.1 It is a symbol that represents a person who has knowledge and the ability to learn more by oneself.

2.2 It is evidence that demonstrates the perseverance in finding the truth according to the principle and scientific processes.

2.3 It shows the ability to use language to process knowledge arising from one's own education.

2.4 This is to increase the knowledge in the field of study to be wider and contributing to the continuous development of the science in that field.

3. The purpose of the Thesis writing

3.1 To enable students to conduct extensive and in-dept research on a specific topic or subject of special interest.

3.2 To let students can study and gain additional knowledge by themselves.

3.3 To enable students to think systematxically,rationally, analyze and synthesize creatively.

3.4 To enable students to collecting,orgazing ideas and communicating correctly and systematically.

4. Preliminary Quality of the Thesis

Consideration of the preliminary quality of the Thesis in addition to the content and process of studying and researching also considered from the four main elements such as language ,content,quality Book form and balance of components.

4.1 .Language

Because the Thesis is an academic document. The outhor must use a standardized language.Check for correctness by refers mainly to dictionaries and must use “written language . ”It dose not use “spoken language”,slang” or “Colloquial language”,number except in the case of reference to the statement of the person concerned.

Checking for typos is the basic duty of a Thesis writer,and edit yourself must strictly adhere to the printing criteria set by the Graduate School in the Thesis manual. If any part that is printed does not meet the requirement’s your Thesis will be deemed incomplete until the students have reviewer and follow the steps to be considered that you have completed the course.

4.2 Content Quality

The Thesis should have an appropriate content base on the stafe topic and purpose.Therefore,every chapter has a volume of content combined and able to answer the questions of the study crealy,answer the objecties to the point and correct according to the principles.

4.3 Booklet

Must be neat,neat,showing durablility .The paper used for printing must be of good quality. The binding must be meticulous without any part of the board,The concent of the book producte from the booklet.

4.4 Component Balance

The Thesis consists of at least 5 chapter. Some courses are qualitative research course may divided into more than five chapters. However, each chapter must be balanced and coverage and accuracy must be taken into account.

This manual of Thesis contains of six important chapter such as:(1) Introduction (2) Step in Thesis writing (3) Component of Thesis (4) Printing a Thesis (5) Reference and (6) Appendix.

5. Chapter

5.1 Introduction

5.1 Meaning ,Important and Objective of Thesis

5.2 Basic Qualification of Thesis

5.2 Step in Thesis writing

5.2.1 Thesis Registration

5.2.2 Presentation of Thesis Topic and Thesis Idea Outline

5.2.3 Thesis Proposal Exam.

5.2.4 Conducting a Thesis

5.2.5 Changes on Thesis

5.2.6 Thesis Defense Exam.

5.2.7 Publication of Thesis

5.2.8 Submitting a Complete Thesis

5.2.9 Thesis Examination Evaluation.

5.3 The Component of Thesis

5.3.1 Preliminary Part

5.3.2 Content Part

5.3.3 Final Part (End Part)

5.4 Printing a Thesis

5.4.1 Thesis Printing Format

5.4.2 Criteria for Thesis writing

5.4.3 Division of Chapter and Topic in Chapters

5.4.4 Printing a Tables and Figure

5.4.5 Typing a Tables of Contents, Table of Content and Table of Contents

5.4.6 Typing Foreign Language

5.4.7 Abbreviation and Dark Letter Typing

5.4.8 Typing number and Equation

5.4.9 Reference Report Typing

5.4.10 Typing Punctuation Marks

5.4.11 Composing a Thesis

5.5 Reference

5.5.1 Reference Inserted in Content

5.5.2 End of Book Reference

5.5.3 Reference Example

1) Reference

2) Appendix

3) Appendix a. Related Format of Thesis writing

4) Appendix b. Researcher Ethics

5) Appendix c. English Translation Guideline

6) Appendix d. Typing Example of Thesis

7) Appendix e. Specific Thesis Components of some Courses.